

SchoolFront Software Release Notes

June 2023

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Release Details

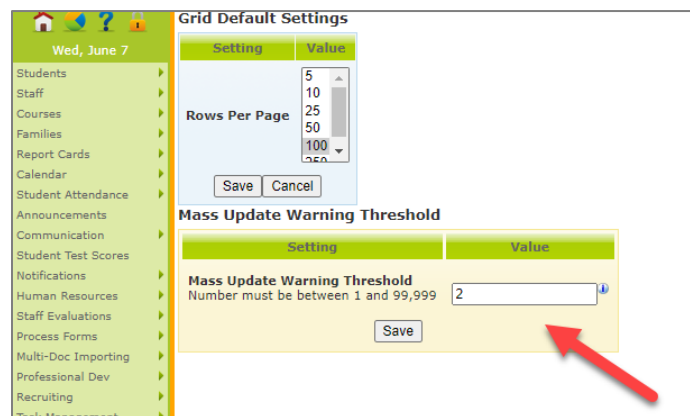
Notifications from Grid

New Features & Enhancements

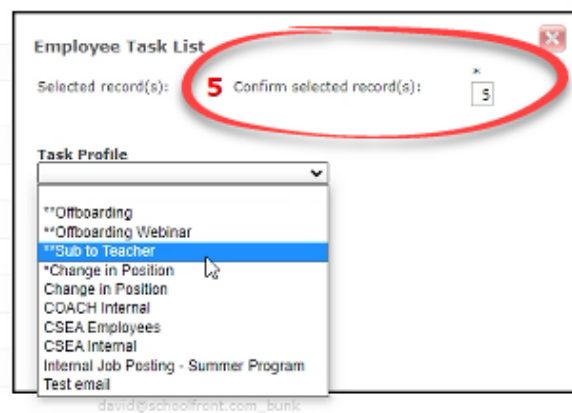
- **#4432 – Grid Mass-Update Warning Message with Confirmation Required**

It was common for HR admins and other users to accidentally mass-update or mass-send email notifications to many, many more users than intended when they used mass-update functionality on a grid. For example, a user accidentally sent an email message to all active employees in the district instead of to just a few selected employees. This new functionality is meant to prevent this from happening.

A new district-level configuration option has been added to Feature Administration > Grid Settings that will allow SchoolFront users with the Administrator role to determine a warning threshold between 1 and 99,999.



If set, when any multi-select grid popup is generated by mass-update functionality, and the number of impacted items is greater or equal to the configured threshold, the user will have to confirm that they truly want to change that number of items by entering the exact number of items impacted. If they enter a different number than the number selected or do not enter a number, the pending update will not be made.



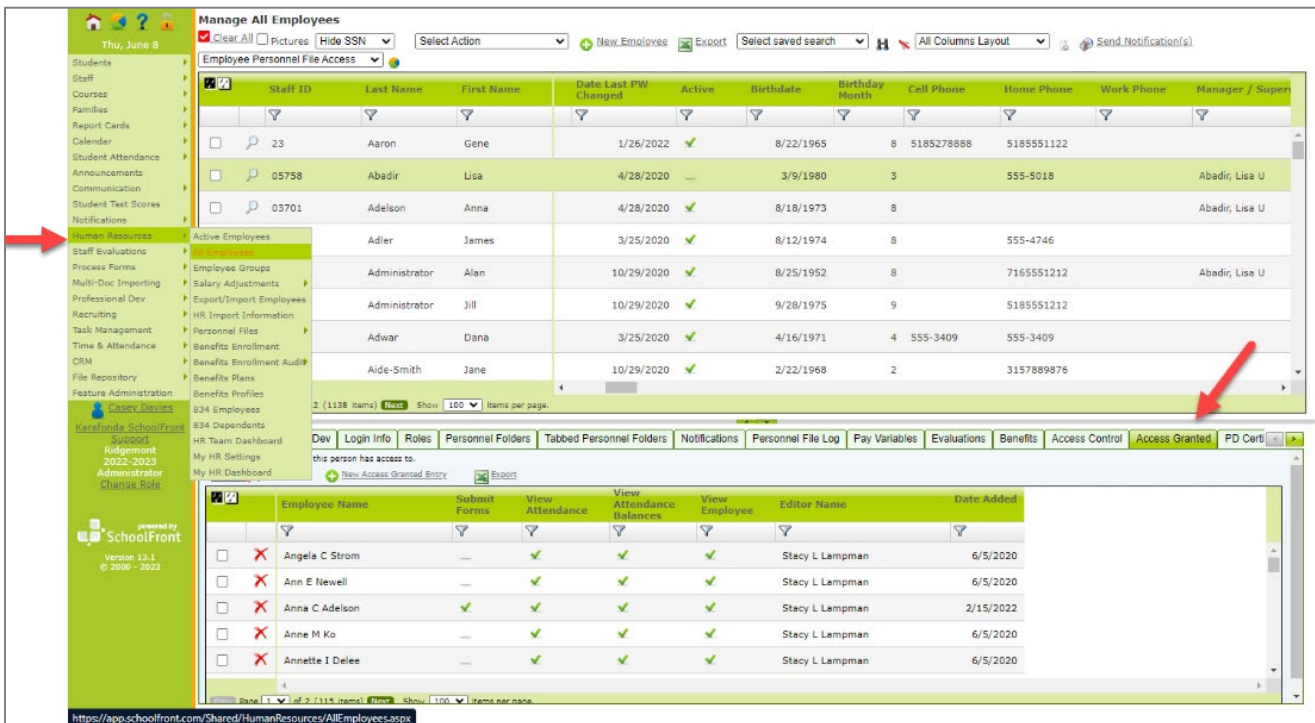
Employee Timekeeping & Attendance

Resolved Issues

- **#3274 – Absence Request Form - “Absence Request Work Schedule,” Notification Marker Not Working**
 The mail-merge marker, “Absence Request Work Schedule,” was not pulling in the dynamic content.
- **#5324 – Payroll Claim Forms Displaying Pay Codes Based on Employee Pay Variables but Not Form Type**
 Pay codes displayed in the form were all pay variables available to the user, even if the codes were not relevant to the form. Pay codes displayed now include those that are both appropriate for the user AND for the form.

New Features & Enhancements

- **#2681 – Access May be Granted to Records for Inactive Employees**
 Allow Users with appropriate permission to access specific employees even if the status of the employee they are accessing is Inactive in WinCap. This functionality allows HR staff to access the records of employees who are not active on payroll—for example, to send communication to an employee on leave. Access of this nature may be granted in Human Resources > All Employees > Open Employee Details > Access Granted Tab.



Manage All Employees

Thu, June 8

Employee Personnel File Access

Staff ID	Last Name	First Name	Date Last PW Changed	Active	Birthdate	Birthdate Month	Cell Phone	Home Phone	Work Phone	Manager / Super
23	Aaron	Gene	1/26/2022	✓	8/22/1965	8	5185278888	5185551122		
05798	Abadir	Lisa	4/28/2020	—	3/9/1980	3	555-5018			Abadir, Lisa U
03701	Adelson	Anna	4/28/2020	✓	8/18/1973	8				Abadir, Lisa U
	Adler	James	3/25/2020	✓	8/12/1974	8	555-4746			
	Administrator	Alan	10/29/2020	✓	8/25/1952	8	7165551212			Abadir, Lisa U
	Administrator	Jill	10/29/2020	✓	9/28/1975	9	5185551212			
	Adwar	Dana	3/25/2020	✓	4/16/1971	4	555-3409	555-3409		
	Aide-Smith	Jane	10/29/2020	✓	2/22/1968	2	315789876			

2 (1138 items) Next Show 100 items per page.

Dev Login Info Roles Personnel Folders Tabbed Personnel Folders Notifications Personnel File Log Pay Variables Evaluations Benefits Access Control **Access Granted** PD Cert

Employee Name Submit Forms View Attendance View Attendance Balances View Employee Editor Name Date Added

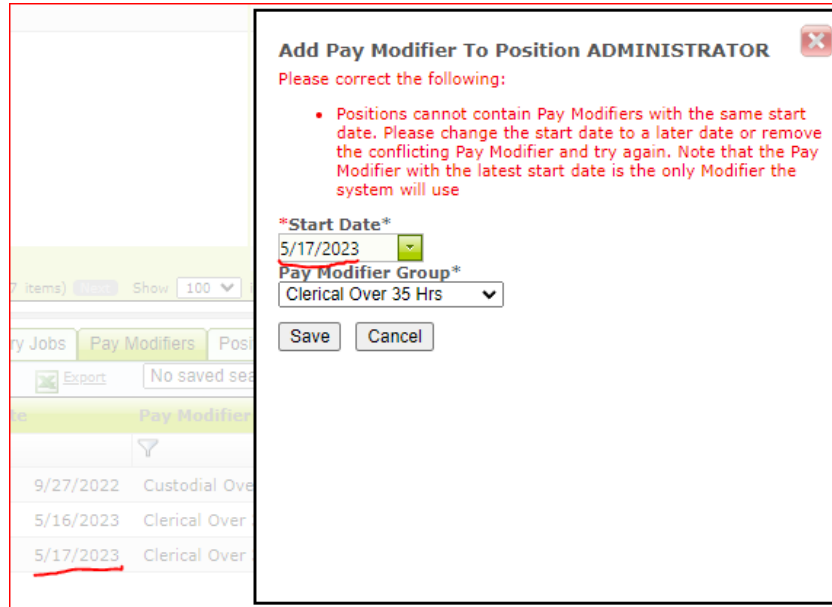
Angela C Strom	—	✓	✓	✓	Stacy L Lampman	6/5/2020
Ann E Newell	—	✓	✓	✓	Stacy L Lampman	6/5/2020
Anna C Adelson	✓	✓	✓	✓	Stacy L Lampman	2/15/2022
Anne M Ko	—	✓	✓	✓	Stacy L Lampman	6/5/2020
Annette I Delee	—	✓	✓	✓	Stacy L Lampman	6/5/2020

Page 1 of 2 (1138 items) Next Show 100 items per page

https://app.schoolfront.com/Shared/HumanResources/AllEmployees.aspx

- **#4606 – A Position May be Assigned Only One Active Pay Modifier Group**

SchoolFront now prevents users from adding a Pay Modifier with a start date identical to any other Pay Modifiers already associated with a Position, so that active Pay Modifiers do not conflict and cause system errors. Pay Modifiers are configured via Time & Attendance > Setup > Positions > Position Details > Pay Modifiers Tab.



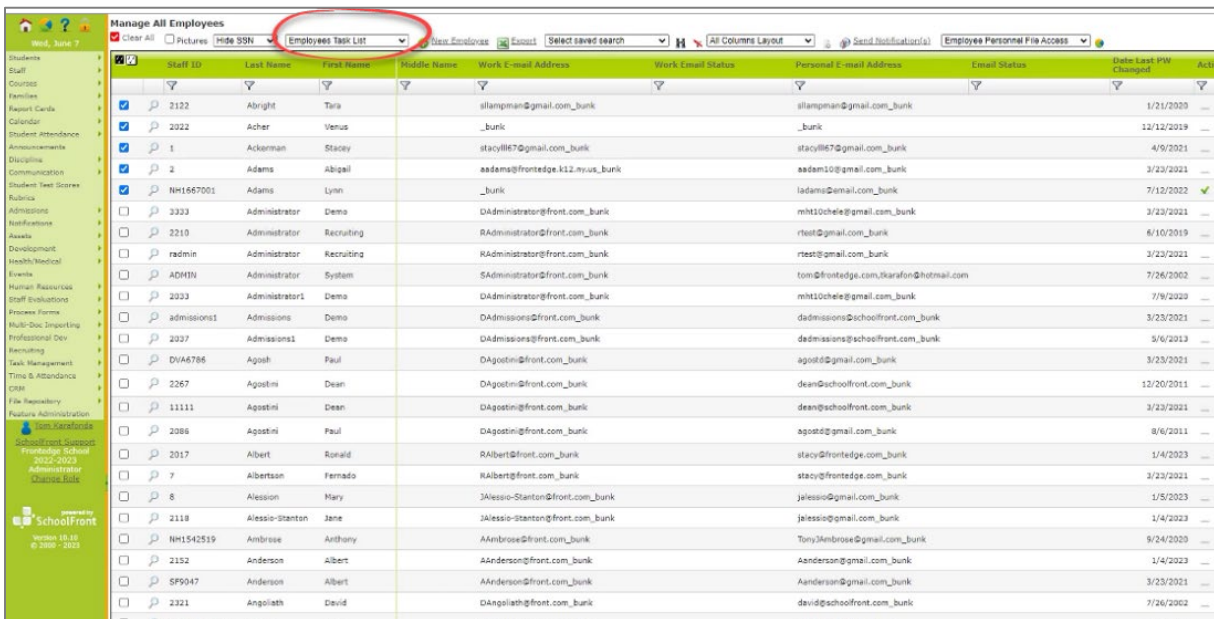
- **#4042 – Configuration Setting Validation Added to Position Pay Modifiers**

Before this functionality was added, users could add Pay Modifiers that conflicted with other Pay Modifiers or Position settings. Now, when a new Pay Modifier is added or changed, the system will check both the Pay Modifier settings and other settings on the Position, and then, as necessary require the user to correct issues with settings that will cause errors or conflicts.

Employee Information Management

New Features & Enhancements

- #3511 – Employee grid - allow for Employee Task List to be generated through Select Action Dropdown**
 This is a time-saving feature. HR users can now generate Employee Task Lists for multiple employees at once rather than having to go through the processes of creating the task list for each employee individually. To use this functionality, go to All Employees or Active employees. Then multi-select the employees for whom you wish to generate a task list. Then select “Generate Employee Task Lists” from the “Select Action” dropdown menu at the top of the grid. The system will open a window that includes a drop down of the district defined task profiles that are either Employee Only or Both. Once selected and submitted, the system will initiate the selected Task Profile for the selected Employees.



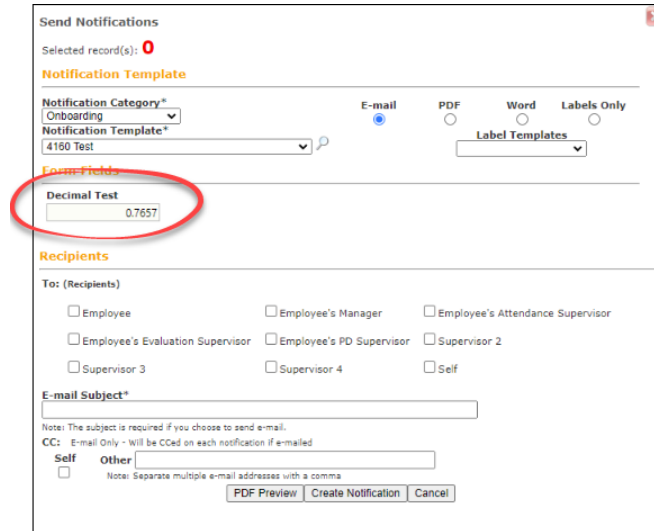
Staff ID	Last Name	First Name	Middle Name	Work E-mail Address	Work Email Status	Personal E-mail Address	Email Status	Date Last PW Changed	Action
2122	Abright	Tina		tllampman@gmail.com_bunk		tllampman@gmail.com_bunk		1/21/2020	...
2022	Acher	Venus		_bunk		_bunk		12/12/2019	...
1	Ackerman	Stacey		stacyll67@gmail.com_bunk		stacyll67@gmail.com_bunk		4/9/2021	...
2	Adams	Abigail		aaadama@frontedge.k12.ny.us_bunk		aaadama10@gmail.com_bunk		3/23/2021	...
NH1667001	Adams	Lynn		_bunk		ladams@gmail.com_bunk		7/12/2022	✓
3333	Administrator	Demo		DAdministrator@front.com_bunk		mht10chele@gmail.com_bunk		3/23/2021	...
2210	Administrator	Recruiting		RAdministrator@front.com_bunk		rtest@gmail.com_bunk		6/10/2019	...
admin	Administrator	Recruiting		RAdministrator@front.com_bunk		rtest@gmail.com_bunk		3/23/2021	...
ADMIN	Administrator	System		SAdministrator@front.com_bunk		tom@frontedge.com.k12.ny.us@hotmail.com		7/26/2002	...
3333	Administrator	Demo		DAdministrator@front.com_bunk		mht10chele@gmail.com_bunk		7/9/2020	...
admissions1	Admissions	Demo		DAdmissions@front.com_bunk		admissions@schoolfront.com_bunk		3/23/2021	...
2027	Admissions1	Demo		DAdmissions@front.com_bunk		admissions@schoolfront.com_bunk		5/6/2013	...
DVA6786	Agostini	Paul		DAgostini@front.com_bunk		agostid@gmail.com_bunk		3/23/2021	...
2267	Agostini	Dean		DAgostini@front.com_bunk		dean@schoolfront.com_bunk		12/20/2011	...
11111	Agostini	Dean		DAgostini@front.com_bunk		dean@schoolfront.com_bunk		3/23/2021	...
2086	Agostini	Paul		DAgostini@front.com_bunk		agostid@gmail.com_bunk		8/6/2011	...
2017	Albert	Ronald		RAlbert@front.com_bunk		stacy@frontedge.com_bunk		1/4/2023	...
7	Albertson	Fernando		RAlbert@front.com_bunk		stacy@frontedge.com_bunk		3/23/2021	...
8	Alessio	Mary		JAlessio-Stanton@front.com_bunk		jalessio@gmail.com_bunk		1/5/2023	...
2118	Alessio-Stanton	Jane		JAlessio-Stanton@front.com_bunk		jalessio@gmail.com_bunk		1/4/2023	...
NH1542519	Ambrose	Anthony		AAmbrose@front.com_bunk		TonyAmbrose@gmail.com_bunk		9/24/2020	...
2152	Anderson	Albert		AAnderson@front.com_bunk		AAnderson@gmail.com_bunk		1/4/2023	...
SF9047	Anderson	Albert		AAnderson@front.com_bunk		AAnderson@gmail.com_bunk		3/23/2021	...
2321	Angoliath	David		DAngoliath@front.com_bunk		david@schoolfront.com_bunk		7/26/2002	...

Process Forms

New Features & Enhancements

- #3394 – Multi-Review Error Handling Improvement on Mass Approve**
 If a user exceeds the system max collection size when multi-approving forms, the system now displays a more helpful message instructing the user to try again approving fewer forms. Prior to this improved messaging, the system would present the user with a generic error screen with no specific instructions for avoiding the error state in the future.

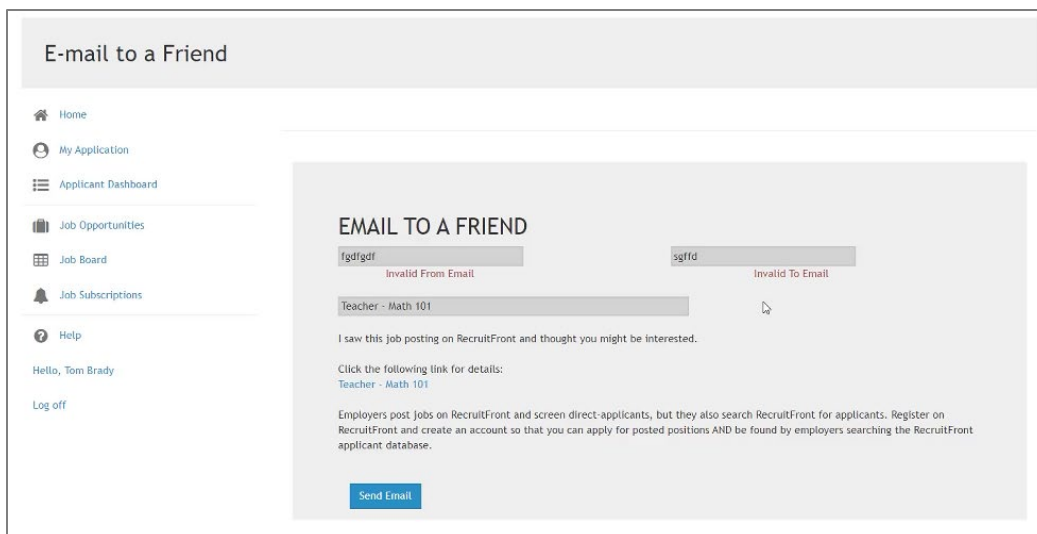
- #4160 – Decimal Custom Field Value Extension**
 Ability to enter numbers with decimals to the 4th value in Process Forms using custom field.
 (Example: 0.6253)



Recruiting & Applicant Tracking

Resolved Issues

- #3101 – Changing Username Resulted in Failed Email Notification**
 The emails kept failing to send with an error message of “Bad To- or From-Email Address.”
- #3287 – Email Job Posting to a Friend - Insufficient Validation Performed on Email Input Fields**
 When emailing a job posting to a friend it was possible to enter text values into “Email From” and “Email To” fields that were not email addresses. Now if you attempt to add a value that is not a properly-formatted email address, you will receive a helpful error message.



- **#861 – Reviewer Notification Tab on My Open Candidate Reviewers Displaying Too Many Notifications**
 Reviewer Notifications was displaying ALL notifications ever sent for a Reviewer (e.g., HR employee, salary notices, etc.). Reviewer Notifications should only show notifications of the type, Candidate Reviewer, because other types are out of context and unhelpful in this area of the software.
- **#1631 – Process Form Approver 1 Full Name (Notification Marker) Not Displaying Content on Form**
 When using notification marker, Process Form Approver 1 Full Name, the name did not populate on the form when it is approved by the first level approver AND there is only 1 level of approval.

New Features & Enhancements

- **#1794 – Ability to Subscribe to New Job Alert Emails When Searching for Jobs on RecruitFront**
 Ability to subscribe and unsubscribe to email notifications about new jobs that meet a set of criteria configured on RecruitFront. Users are alerted when applicable new jobs are posted without having to monitor the RecruitFront job boards constantly. Emails are sent nightly for enabled subscriptions with at least one criterion. Users will receive one email for a combination of all matching job postings across all enabled subscriptions. Users will not receive an email if there aren't any matching job postings.

Job Alert Subscriptions

- [Home](#)
- [My Application](#)
- [Applicant Dashboard](#)
- [Job Alert Subscriptions](#)
- [Job Opportunities](#)
- [Job Board](#)
- [Help](#)

Hello, Thomas Karafonda

[Log off](#)

My Job Alert Subscriptions

Setup Job Alert Subscriptions to get notified when a new job is posted that you may be interested in.

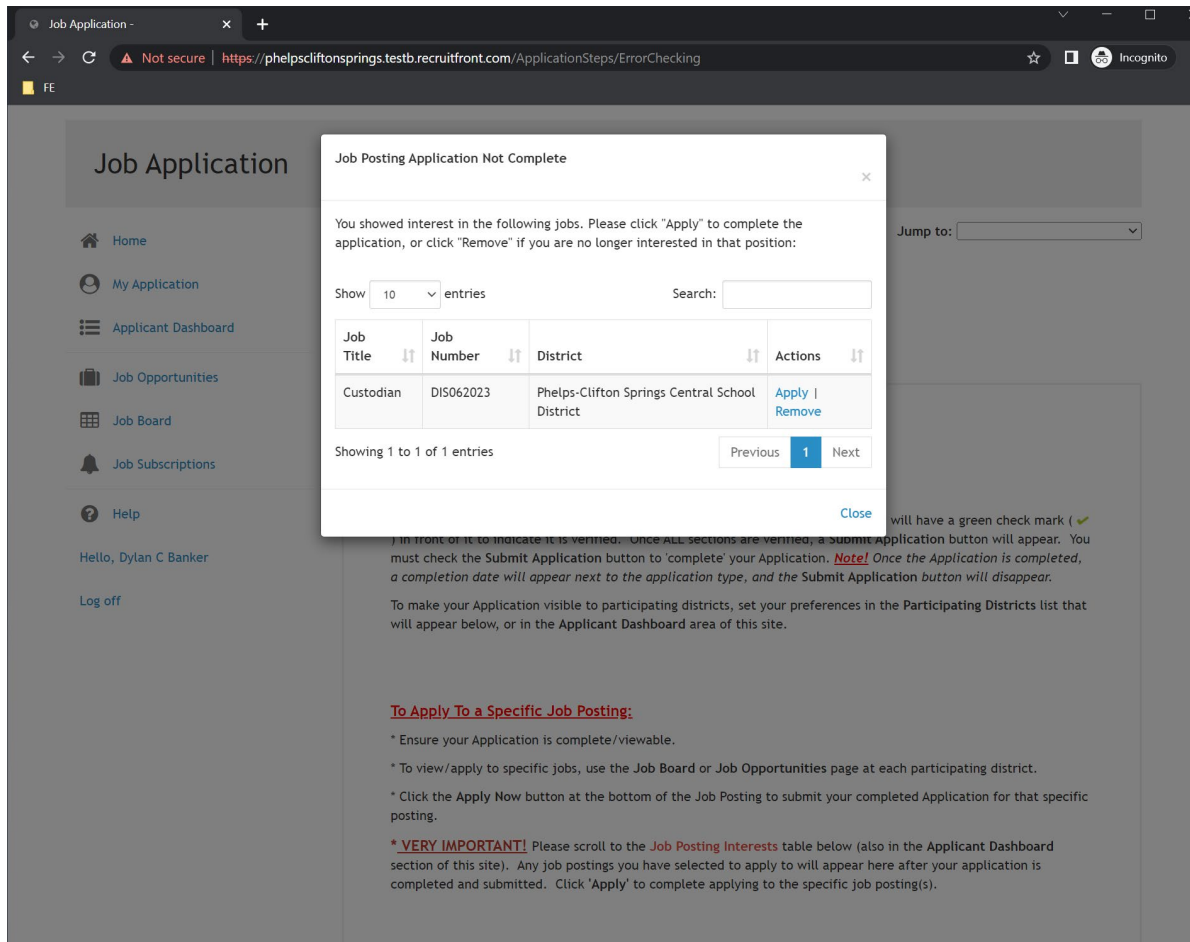
Subscription Name	Enabled	Limit to Interested Districts	Criteria Count	Radius	Date Created
STEM	No	No	0	25	06/19/2023

[Add New Subscription](#)

Note: Emails are sent nightly for enabled subscriptions with at least one criteria. You will receive one email for a combination of all matching job postings across all enabled subscriptions. You will not receive an email if there aren't any matching job postings.

- **#2538 – Completing Application and Applying for Jobs – Useability Improvement**

The application process was confusing for some applicants. This new functionality includes a pop-up that displays incomplete job posting applications when they click the Submit / Sign button on the last page of the General Application.



- **#1250 – Deletion of Job Posting and/or Tracker Not Allowed if There is Applicant Activity on It**

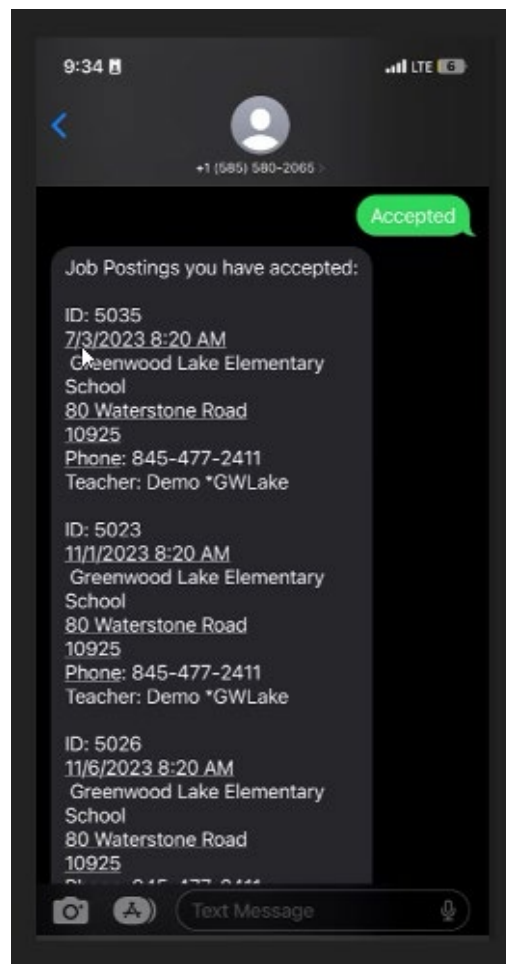
If a job posting has applicants, users will no longer be permitted to deleted the posting EVER. If the posting must be deleted, it can only be done by a member of the SchoolFront Support Team. Deletions may be requested by district employees with authorization to make such requests via a support ticket at <https://support.schoolfront.com>.

Substitute Finding & Management

New Features & Enhancements

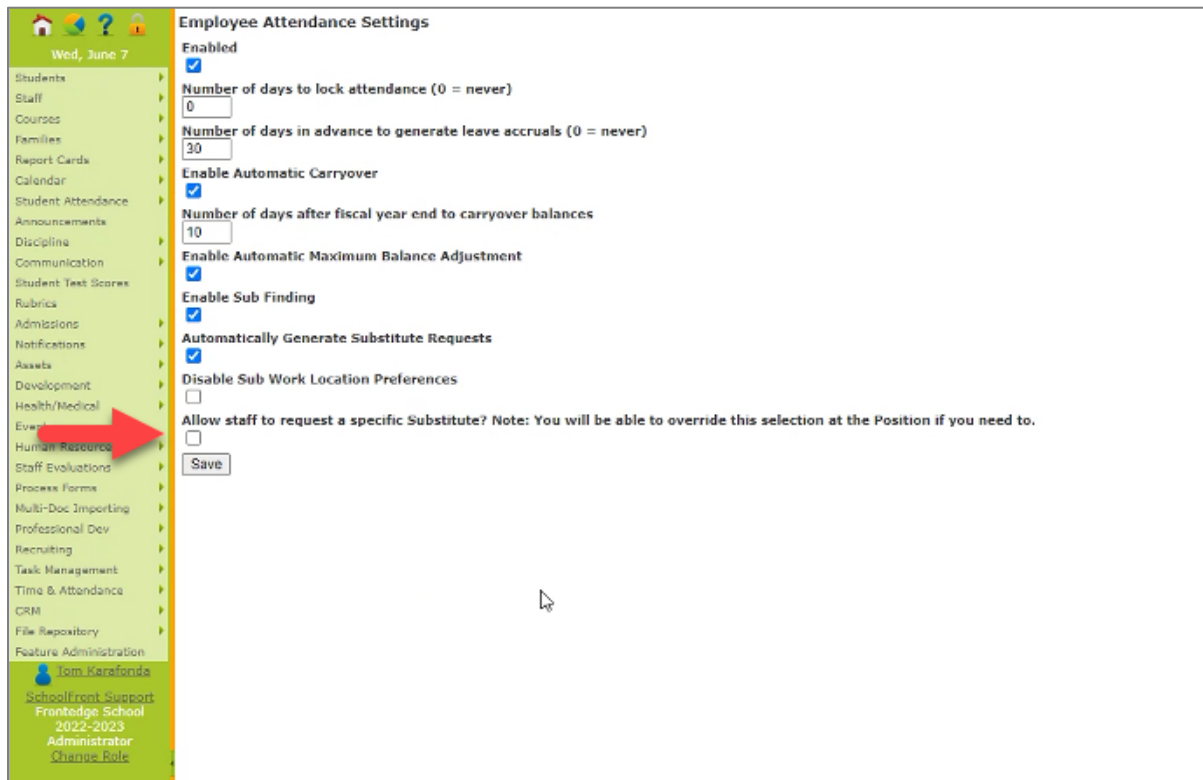
- **#4897 – Substitute Calling/IVR – More Details Added to Prompts About Accepted Jobs**

When a user accepts a sub position, the text message confirmation they receive now contains more detail than previous messages did, including: Date, Time, Location, Telephone number, Teacher name that requested the substitute.



- **#4452 – Absence > District Setting - Remove Substitute Preference Drop-down**

Ability to districts to deselect the substitute preference drop down from the absence request form, so that users will not be able to select a specific substitute from Request Substitute drop from drop down menu. The default for the functionality is “on,” but it can now be turned off by users with appropriate permissions.

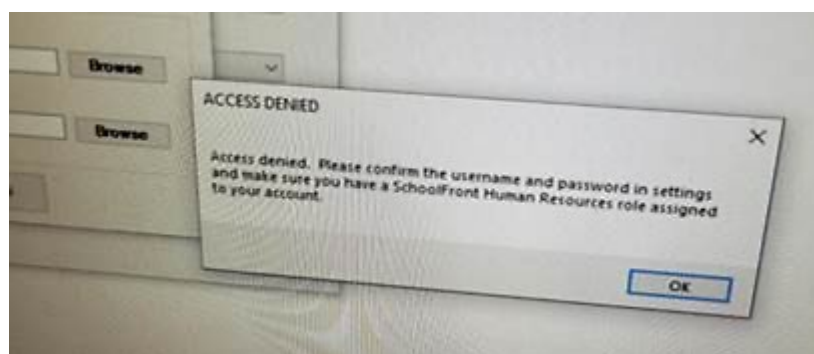


Print-to-SchoolFront

Resolved Issues

- **4370 – Using Print-to-SchoolFront with Payroll Role Caused Error**

Users with the Payroll role, received an error message when utilizing the Print-to-SchoolFront feature. Payroll users can now use the feature.



System Support Information

SchoolFront & RecruitFront Administrators & Candidate Reviewers

If you are a SchoolFront/Recruiting Administrator or Candidate Reviewer, you can access our SchoolFront Support Center by going to the following link: <https://support.schoolfront.com>

By typing in a question or key words, you will be linked directly to articles related to your issue. If you are unable to find an article to address your issue you can request help from the SchoolFront Support Team by “submitting a ticket.” (i.e., see the “SUBMIT TICKET” link in the upper-right corner of the screen in the Support Center.)

RecruitFront Job Applicants

If you are a RecruitFront Job Applicant (i.e., someone applying for jobs on RecruitFront), you can access the RecruitFront Applicant Support Center by going to the following link: <https://support.recruitfront.com>

By typing in a question or key words, you will be linked directly to articles related to your issue. If you are unable to find an article to address your issue you can request help from the SchoolFront Support Team by “submitting a ticket.” (i.e., see the “SUBMIT TICKET” link in the upper-right corner of the screen in the Support Center.)

Report an Issue

If you discover bugs or would like to receive assistance from a member of the SchoolFront/RecruitFront Support Team you can submit a request for help (or “ticket”) by clicking the “SUBMIT TICKET” link in the upper-right corner of the screen in the SchoolFront and RecruitFront Support Centers.

See above for links to the Support Centers.

Request a New Feature / Enhancement

If you would like to request new SchoolFront features, enhancements, or reports you can submit your request (or “ticket”) by clicking the “SUBMIT TICKET” link in the upper-right corner of the screen in the SchoolFront and RecruitFront Support Centers.

See above for links to the Support Centers.

Request a Demo or More Info About Release Content

If you are interested in learning more about any SchoolFront functionality or module(s) you can request a demo by contacting your SchoolFront Solutions Architect (if you are a current customer) or by completing our online sales engagement forms located here: <https://www.schoolfront.com/contact>

Please mention the reference number(s) listed in this Release document when you initiate your request for a demo or more information.

Training Videos

SchoolFront has created various training videos that can be accessed via the following link: [Video Library](#)